The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year- | 2016-17

1. Details of the Institution

1.1 Name of the Institution | DR PANJABRAO DESHMUKH COLLEGE OF LAW AMRAVATI

1.2 Address Line 1 | MORSHI ROAD

Address Line 2 | SHIVAJI NAGAR

City/Town | AMRAVATI

State | MAHARASHTRA

Pin Code | 444603

Institution e-mail address | drpdclamt13@gmail.com

Contact Nos. | 0721-2660707

Name of the Head of the Institution: | Dr. PRANAY R. MALVIYA

Tel. No. with STD Code: | 0721-2660707

Mobile: | 9730201441

Name of the IQAC Co-ordinator: | DR RAJESH G PATIL

Mobile:

| 9420522813 |

IQAC e-mail address:

| aqar.drpdcl@gmail.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| --- |

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

| EC/62/RAR/147- Dated 05/01/2013 |

1.5 Website address:

| www.drpdcl.org |

Web-link of the AQAR:

| --- |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	68.25	2004	5 yrs
2	2nd Cycle	B	2.61	2013	5 yrs
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

| 01/01/2000 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR FOR THE SESSION 2013-14 SUBMITTED ON (29-12-2015)
   ii. AQAR FOR THE SESSION 2014-15 SUBMITTED ON (29-12-2015)
   iii. AQAR FOR THE SESSION 2015-16 SUBMITTED ON (22-11-2017)

1.9 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [√]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

         Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [√]   UGC 12B [√]

         Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [ ]   Science [ ]   Commerce [ ]   Law [√]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   [.   nil]

1.11 Name of the Affiliating University *(for the Colleges)*   [SANT GADGE BABA AMRAVATI UNIVERSITY]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [Nil]

University with Potential for Excellence   [Nil]   UGC-CPE   [Nil]

DST Star Scheme	NIL	UGC-CE	NIL
UGC-Special Assistance Programme	NIL	DST-FIST	NIL
UGC-Innovative PG programmes	NIL	Any other (*Specify*)	NIL
UGC-COP Programmes	NIL		

2. IQAC Composition and Activities

2.1 No. of Teachers   10

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   01

2.4 No. of Management representatives   02

2.5 No. of Alumni   01

2.6 No. of any other stakeholder and

   Community representatives   00

2.7 No. of Employers/ Industrialists   00

2.8 No. of other External Experts   00

2.9 Total No. of members   16

2.10 No. of IQAC meetings held   03

2.11 No. of meetings with various stakeholders: No. 04   Faculty 01

         Non-Teaching Staff /Students   01   Alumni 01   Others 01

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

   If yes, mention the amount   Nil

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. 8   International 0   National 0   State 0   Institution Level 8

   (ii) Themes   Woman Empowerment, Competitive Exams, Intellectual Property Rights, Farmer Suicides, Criminal Jurisprudence, Cyber Laws, Human Rights, Legal Aids

2.14 Significant Activities and contributions made by IQAC

College has arranged Legal Camps and Blood and Eye Donation Camp, Debate Competition, Intra College Moot Court Camp, Seminars, English Proficiency Classes, Personality Development Classes and Judicial Services Coaching Classes Etc.

Also, organised Seminars and Workshops for Overall Development of the Students. Encouraged more and more students participate in Sports and Cultural Activities and win prizes at University and State Level.

Remedial Coaching classes were started for various subjects for number of needy students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To streamline the IQAC activities and develop standard formats for different departments and cells with inputs from the concerned stake holders.	1. Continuous efforts are being put for IQAC and various stake holders have been kept in loop, importantly Faculty members, non teaching staff and students.
2. To make Moot court Association more efficient and strong.	2. The Moot Court students have excelled at all levels and managed to bag a number of awards.
3. To encourage more and more research work among faculty members. And to participate in Conferences and Workshops.	3. There has been a consistent rise in the number of published papers as well as in participation in various seminars.
4. To promote Research culture among the students.	4. The Seminar Association organised 4 Institutional Level Seminars during the

5

	year.
5. To enhance the English Proficiency in students by arranging regular classes in campus.	5. Seminars and classes have become a regular feature at the institution and more and more students are taking benefit under the same.
6. To make the students aware about their Social Responsibilities by undertaking various social activities.	6. The Socio-Legal activities such as Legal Aid Camps, Blood and Eye Donation camps and other initiatives in collaboration with District Legal Services Authority were organised.
7. To promote Career Guidance and Campus Placements at Institutional Level.	7. Efforts were taken to organise workshops and Seminars as well through Career Guidance and Placements cell more and more students were informed about the Career Prospects.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

- The AQAR has been prepared and discussed
- It will be placed before local managing committee

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	05	00	05	00
UG	02	00	01	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
Total	07	00	06	00

Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1) LL.B. 3 yrs Degree Course 2) LL.B. 5 yrs Degree Course 3) LL. M. (2 yrs Course)
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ✔
    (On all aspects)

    Mode of feedback   :   Online ☐   Manual ✔   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	08	02	00	00

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	00	00	00	00	00	0	00	0	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	0	25

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	00	00
Presented papers	05	21	00
Resource Persons	00	01	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT based learning process
- Focus on participative learning through the medium of Moot Courts, Seminars, G.D.A.s

2.7 Total No. of actual teaching days
 during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Conducted Model Examination on the basis of University Semester end Examination. MCQ based exam, on the practical questions of various subjects was also conducted.

2.9 No. of faculty members involved in curriculum
 restructuring/revision/syllabus development
 as member of Board of Study/Faculty/Curriculum
 Development workshop

03	00	00

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage:

Result Analysis

	Class		Total No.	Appeared		Distinction		1st Class		2nd Class		3rd Class		Total Pass	
				No.	%	No.	%	No.	%	No.	%	No.	%	No.	%
3 Y R S	1st Year LL.B	1st Sem	164	159		-		55.55		44.44				16.98	
		2nd Sem	164	129		-		42.22		57.77				34.88	
	2nd Year LL.B	3rd Sem	134	133		-		100						51.12	
		4th Sem	134	130		-		98.27		1.72				44.61	
	3rd Year LL.B	5th Sem	87	80		-		16.66		83.33				60	
		6th Sem	87	85		-		100						71.76	
	Total 3 Years		770	716		-		74.26		25.73				42.87	
5 Y R S	1st Year LL.B	1st Sem	48	48		-		50		50		-		29.16	
		2nd Sem	46	46		-		66.66		33.33		-		39.13	
	2nd Year LL.B	3rd Sem	64	64		-		82.35		17.64		-		53.12	
		4th Sem	63	63		-		72.22		27.77		-		57.14	
	3rd Year LL.B	5th Sem	56	56		-		58.82		41.17		-		60.71	
		6th Sem	57	57		-		53.84		46.15		-		68.42	
	4th Year LL.B	7th Sem	26	26		-		50		50		-		76.92	
		8th Sem	24	24		-		70.58		29.41		-		70.83	
	5th Year LL.B	9th Sem	29	29		-		60		40		-		51.72	
		10th Sem	18	18		-		22.22		77.77		-		100	
	Total 5 Years		350	350		-		61.37		38.62		-		54	
P G T D	1st Year LL.M	1st Sem	46	46		-		91.66		8.33		-		26.08	
		2nd Sem	31	31		-		-		100		-		12.90	
	2nd Year LL.M	3rd Sem	19	19		-		100		-		-			
		4th Sem	19	19		-		22.22		77.77		-		94.73	
	Total LL.M		115	115		-		54.76		45.23		-		36.52	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC identifies the problems and offers relevant suggestions, by regularly interacting with the staff and the students.
2. It provides support to the teaching staff in conducting the remedial classes for weak students. It aids the slow learners by organising remedial classes, English Proficiency classes etc and at the same time promote the advanced learners by encouraging them to participate in National and State level Moot Courts, Seminars, PPTs and Debate competitions.
3. IQAC provides guidance to the staff and the students, by analysing the progress of the students in internal examinations.

4. It motivates the students and staff in use of ICT tools of learning and emphasises upon participative learning techniques such as Moot Courts, Social Legal Projects, etc.
5. It attempts to update the teaching skills of the faculty members by motivating them to participate in various refresher and orientation programs as well as by organising for them workshops and training programs on various subjects.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	02
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	01
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others (Short Term Course)	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	00	00	06
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The Research Committee is being set up promote the Research Projects in upcoming years. Several Institutional Level Seminars were arranged on Contemporary Topics. Teachers were encouraged to participate in International and National Level Seminars. The IQAC also promoted teachers to participate in various workshops on Research Methodology. Under the guidance of IQAC, number of papers were published in National and International Journals. The efforts were taken to see that the papers are published in peer-reviewed Journals with high impact factors.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4   Details on research publications

	International	National	Others
Peer Review Journals	14	09	00
Non-Peer Review Journals	01	01	00
e-Journals	00	00	00
Conference proceedings	05	21	00

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-		-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No.   01   Chapters in Edited Books   All

ii) Without ISBN No.   00

3.8 No. of University Departments receiving funds from

UGC-SAP   00   CAS   00   DST-FIST   00

DPE   00   DBT Scheme/funds   00

3.9 For colleges   Autonomy   00   CPE   00   DBT Star Scheme   00

INSPIRE   00   CE   00   Any Other (specify)   00

3.10 Revenue generated through consultancy   00

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	02
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons   02

3.13 No. of collaborations   International   00   National   00   Any other   01

3.14 No. of linkages created during this year   00

3.15 Total budget for research for current year in lakhs :

From Funding agency   00   From Management of University/College   00

Total   00

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	District	College
03	00	00	00	03 Faculty members were awarded Ph.D. by University	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides   01

And students registered under them   01

3.19 No. of Ph.D. awarded by faculty from the Institution   00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00   SRF 00   Project Fellows 00   Any other 00

3.21 No. of students Participated in NSS events:

University level 00   State level 00

National level 00   International level 00

3.22 No. of students participated in NCC events:

University level 00   State level 00

National level 00   International level 00

3.23 No. of Awards won in NSS:

University level 00   State level 00

National level 00   International level 00

3.24 No. of Awards won in NCC:

University level 00   State level 00

National level 00   International level 00

3.25 No. of Extension activities organized

University forum 00   College forum 00

NCC 00   NSS 00   Any other 00

3.26 Major Activities during the year in the sphere of extension activities and Social Responsibility

- The Socio-Legal activities such as Legal Aid Camps and other initiatives in collaboration with District Legal Services Authority were organised.
- Blood and Eye Donation camp was organised by the organisation with an over-whelming response from the students as well as the faculty members.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.50 Acres	-	-	1.50 Acres
Class rooms	10	-	-	10
Laboratories	01	-	-	01
Seminar Halls	02	-	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	34 Computers, 4 Printers	1 Computer, 1 Printer,	Grant Account	35 Computers, 5 Printers
Value of the equipment purchased during the year (Rs.)	-	53,880/- 1,16,800/-	-	1,70,680/-
Others (CCTV Cameras)	0	11	Grant Account	11

4.2 Computerization of administration and library

The administrative building is fully computerised while the library is in process of being computerised.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books	9482	22,30,303/-	995	3,80,806/-	10,495	26,11,109/-
e-Books	N - list members	5750/- per year	N - list members	5750/- per year	97000	5750/- per year
Journals	18	39,055/-	-	-	18	39,055/-
e-Journals	N - list members	5750/- per year	N - list members	5750/- per year	6000	5750/- per year
Digital Database	-	-	-	-	-	-
CD & Video	21	-	-	-	21	
Others (News Papers)	11	-	-	-	11	23,185/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	33	01	01	00	01	01	00	00
Added	02	00	00	00	00	00	00	00
Total	35	01	01	00	01	01	00	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

Computer Lab is well equipped and available for use by the students and teachers. Regular classes are held for the benefit of students with practical exposure.

4.6 Amount spent on maintenance (In Rs.):

i) ICT

1,69,288/-

ii) Campus Infrastructure and facilities

1,34,432/-

iii) Equipments

00

iv) Others

00

Total :

3,03,720/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC is taking innovative steps to create awareness about student support services by regularly interacting with students and also directions regarding it have been given to the H.O.D.s concerned Class Teachers, Student Representative Councils and Administrative Staff to make aware and to explain the students available support services.

5.2 Efforts made by the institution for tracking the progression

Efforts are being made by the respective H.O.D.s and class teachers and placement cell to track the student's progression and to guide them for their Career. The IQAC is planning to establish a **'Guardian – Ward System'** where a teacher would be appointed as guardian of about 10 students and monitor their progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
598	75	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
377	56.01

Women

No	%
296	42.71

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
277	158	23	320	0	778	239	126	17	291	0	673

Demand ratio   2:3   Dropout   5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Formal Coaching provided to present and past students to appear for Judicial Magistrate First Class (JMFC) Examination. The successful students were also mentored for facing the Interviews.

No. Of students benefited   50

5.5 No. of students qualified in these examinations

NET | Nil | SET/SLET | Nil | GATE | Nil | CAT | Nil

IAS/IPS etc | Nil | State PSC | Nil | UPSC | Nil | Others | 10

5.6 Details of student counselling and career guidance

> The career guidance cell has been established to guide the students on various Career Opportunities. Experts from the industry were invited for taking up Career Counselling Lectures.
>
> The college is in a process to establish a placement cell, in order that the students may be placed in corporate sector. The efforts are being made for that purpose in collaboration with Legal Astra Firm.

No. of students benefitted | 150

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

> Women Empowerment Seminar was organised for awareness on women's issues. Institute is planning to organise a Self Defence Certificate Course for Women, in the coming year.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 01 | National level | 0 | International level | 0

No. of students participated in cultural events | 100

State/ University level | 0 | National level | 0 | International level | 0

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 0 | National level | 0 | International level | 0

Cultural: State/ University level | 0 | National level | 0 | International level | 0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	269	Rs. 9,53,964/-
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level | 0 | National level | 0 | International level | 0 |

Exhibition: State/ University level | 0 | National level | 0 | International level | 0 |

5.12 No. of social initiatives undertaken by the students | 04 |

5.13 Major grievances of students (if any) redressed: No grievances from students has been received

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To become an active agent in reforming the society through Education and Allied Activities and Building a Powerful and prosperous India

MISSION

To make the institution a temple of higher legal learning by 'Kindling the light in the inquisitiveness in the hearts of pupils, thereby making them capable of understanding the basic purpose and spirit of law and justice.

6.2 Does the Institution has a management Information System

The Institution is working on providing MIS for better management. However, College is providing information on the MIS of the state.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being affiliated to Parent University, the college can't develop its own curriculum, neither alternative nor to supplement Universities Curriculum. However, College teachers actively participated in making of the syllabus at University Level.

Recommendations have been compiled by the college to be submitted to the Parent University.

However, the Curriculum suggested by the Parent University has been effectively and innovatively implemented by the faculty members of the college.

6.3.2 Teaching and Learning

Moot Courts, Seminars and Group Discussions are taking forefront in teaching techniques in college. Participative learning is being promoted so that Research Habits also develop among the students.

ICT tools are being promoted as facilities are readily available in college premise; students are encouraged to make most use of it.

The various teaching methods such as Socrates Method and Case Law Method are effectively used by the faculty members.

Number of tutorials are taken, which helps in experienced based learning to the students.

6.3.3 Examination and Evaluation

- College/Class/Surprise Tests are conducted

- Periodical Assignments are given

- Classroom Seminars and Group Discussions are conducted

- Inter Class Moot Courts are organised

6.3.4 Research and Development

- The Dissertations, Socio-Legal Projects, Project Work and field work for LL.M. students are successfully guided.

- Guidance and support is given to Faculty Members for obtaining and completing the Minor Research Projects.

- Guest Lectures by Research scholars have been planned in order to promote the Research Culture in the organisation, both among students and faculty members.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 369 New Books were purchased during the year amounting to Rs. 1,77,1440/-

- Rs.15000/- have been spent on updating AIR - DVDs during the year.

- The focus in on purchasing reference books. Various Legal Journals have been subscribed for the benefit of students and faculty members.

- Fully furnished Moot Court Hall is provided for convenience of students

- Water proofing of the terrace has been done in order to stop the leakages in class rooms.

- Considerable amount of adjoining area has been cleared up for use of the students for Sports and other activities.

6.3.6 Human Resource Management

- Teachers participated in various Refresher / Orientation and Short Term Courses conducted by UGC.

- College permitted Non-Teaching staff to participate in training programs.

- English Proficiency course and PPT have been made open for the faculty members

6.3.7 Faculty and Staff Recruitment

6 Faculty members were appointed as Regular Teachers on Fixed Pay in LL.B. 5 years Non-Granted Course. Several new C.H.B. teachers were appointed for the LL.B. and LL.M. courses.

6.3.8 Industry Interaction / Collaboration

- Legal Aid and Literacy campaigns are conducted in collaboration with Local Members of the Bar and Judicial Officers.
- Efforts are being made to collaborate with Rotary Club of Amravati Mid-Town for encouraging Social Awareness among students.
- Efforts are being made to collaborate with Legal Astra Firm for Campus Placements.
- Efforts are also being made to start a "Finishing School" in collaboration with Amravati Bar Association for practical based training of qualified students.
- Initiative is taken in collaboration with Alumni Association to bring a stipend scheme for the newly joined Interns of Law at the Bar Association.

6.3.9 Admission of Students

- A totally new pattern has been established by Maharashtra State by introducing MH-CET Law Process for getting admission to the Law Colleges. The new system has guaranteed a flow of real law aspirants to the Law Colleges. The pattern has really helped in increasing the standards of legal education.
- Admission Committee is constituted for providing counselling guidance and to facilitate the new system of admission process.
- The constant suggestions are made to the CET cell regarding the improvements to be made in the MH-CET law process.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	Students Welfare Fund / Insurance Scheme

6.5 Total corpus fund generated | 6,730/- |

6.6 Whether annual financial audit has been done   Yes ✔   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Joint Director/ Society	Yes	Principal
Administrative	No	Joint Director/ Society	Yes	Principal

6.8 Does the University/ Autonomous College declare result within 30 days?

For UG Programmes   Yes ☐   No ☑

For PG Programmes   Yes ☐   No ☑

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The Parent University adopted an online evaluation system. The University is also considering Home Examination Pattern for certain semesters from next academic sessions. The entire examination process has been computerized from filling up the forms to declaration of results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> None

6.11 Activities and support from the Alumni Association

> - Annual Meeting with Alumni was taken.
>
> - Initiative is taken in collaboration with Alumni Association to bring a stipend scheme for the newly joined Interns of Law at the Bar Association.

6.12 Activities and support from the Parent – Teacher Association

> - There is no Formal Parent Teachers Association. The institution organises a Parent Teacher Meeting every year. Parents offer valuable suggestions in various spheres and the concerns of the faculty members are discussed at length.
> - Efforts are made to establish a formal "Parents-Teacher Association" next year to strengthening the connection between parents and teachers.

6.13 Development programmes for support staff

- Information Communication Technology workshop for 2 days was arranged for the teaching and non-teaching staff to impart basic knowledge of ICT so as to increase their work efficiency and enable them to cope up with the computerized mechanism relating to teaching and administrative work.
- Basics of Spoken English, workshop was organised for the Non-teaching staff to increase their efficiency and confidence.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Plantation program organised.

- Cleanliness is promoted in college. Also cleanliness programs were organised to clean the bus stand and adjoining areas, by college students.

- Efforts are taken to introduce "one student – one tree" concept.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- IQAC is working on core areas as per guidelines received.

- MCA hosted Intra College Competition for 3rd year in a row

- Overall development of students is always at the centre, Events and activities like English Proficiency are conducted for their benefits.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- IQAC activities have been streamlined in order to concentrate on specific areas as per various guidelines given by authorities.

- Students have given their valuable time and inputs as Para-Legal Volunteers for various projects.

- Blood and Eye Donation Camp was organised at College level. More than 50 people (students as well as faculty members) donated blood

- Moot Court Competition at State as well as National Levels has seen a leap of excellence. College has managed to bag number of awards at both State and National Levels.

- English Proficiency and Personality development seminars and classes has become a regular feature at college. Especially the Fresher students take benefit of the same.

- Seminars on Cyber Laws, Women Empowerment, etc have been conducted during the year. General awareness on Socio-Legal issues has been initiated.

- Farmer Suicide is a sensitive issue in Vidarbha Region; Legal Aid Camp for the awareness of various Government Schemes relating to the benefit of farmers was arranged at Bhatkuli village in collaboration with District Legal Services Authorities. The guidance on the various schemes was given to the farmers by the judges of District and Session Court Amravati.

- Legal awareness camps have been taken in nearby Villages during the year for the benefit of laymen. Students showed keen interest in the same.

- JMFC and CJJD Coaching was taken up for the benefit of the students and the successful students were also mentored for facing Interviews with Positive outcomes.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Blood and Eye Donation Camp organised and more than 50 bottles of blood donated.

- JMFC and CJJD Coaching as well as training for interviews has been started in full swing with fruitful results.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Tree Plantation programs organised.

- Cleanliness drive was held in college – as part of Swatch Bharat Abhiyan.

- Amravati Bus – stand and adjoining area was also cleaned up, as part of the Cleanliness drive by college students.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- College is strong on Infrastructure facility
- College has efficient and qualified teaching faculty
- Well equipped Library with regular additions of latest books
- Up-to date Computer Lab
- A strong Moot Court Association

Weakness

- Lack of autonomy for the college for day to day working of the college
- Lack of funds for the planned actions
- Students lack proficiency in language and Confidence, since most of the admissions are from near-by rural areas

Opportunities

- To add Diploma Courses for Tax Laws and other short courses.
- To take up more seminars and classes for English Proficiency of student
- To become the centre for legal aid and legal awareness activities
- To start a certificate course on GST

Challenges

- To bring a change in the attitude of students, regarding legal profession and future prospects in this profession
- To get more and more students to attend the classes regularly
- To get the leading law firms for on-campus placements
- To encourage the students to join as litigation lawyers, after qualification

8. **Plans of institution for next year**

- Further Up gradation of College Campus and facilities

- Enhancing further the Language and personality of students

- Organising workshops on Power Point Presentations and Research methodology

- To organise a Guest Lecture Series of eminent personalities on various Legal Issues

- To establish Legal Aid Cells / Centres at least in 5 villages where students and teachers will be imparting free legal aid on regular basis

- To organise orientation and refresher courses for teachers working on non grant basis

- To organise State Level Conference and National Level Debate Competition

- To make Moot Court and Research Association more effective and to organise Moot Court Competition at University Level

- To try to establish placement cell for the students

- To organise Competitive and Remedial coaching classes for more areas

- To start certificate courses on GST Laws, Personality Development Skills and Advocacy skills

- To establish a formal Parent Teacher Association

- To start a Law Journal with ISSN/ISBN number for the faculty members of the law college affiliated to SGB Amravati University

- To start transferable skill programs such as Karate Classes for the female students as 'Self Defence Program'

- To collaborate with Rotary Club of Amravati Mid-Town for encouraging Social Awareness among students.
- To collaborate with Legal Astra Firm for Campus Placements.

- To collaborate with Alumni Association to bring a stipend scheme for the newly joined Interns of Law at the Bar Association

Dr.Rajesh.G.Patil   *Dr. Pranay Malviya*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Best Practice 1 : Blood and Eye Donation Camp was organised. More than 50 bottles of blood donated and more than 100 individuals registered themselves for Eye Donation.

Blood Donation is one of the most significant and noble contribution one can make to the society. It gives a chance to help other individuals who are critically ill or needing an emergent infusion to replenish their circulatory system. It's a donation, which is priceless!

Blood Donation also promotes Secularism and Unity, as the Donnie does not see the caste or religion of the Donor and vice versa. There is only one thought in the mind of the Donor, "Selfless Giving".

The Institution has carried out a Blood Donation Camp with an overwhelming response. With these kinds of initiatives, college is able to reinstate a sense of belongingness to the society, in the hearts of students and faculty members. At the end of the camp, we could witness an unprecedented satisfaction among the students.

It is worth mentioning here that, more than half the Donors were first time donors. It is an achievement in itself to be able to convince these people to Donate Blood.

Along with Blood Donation, Eye Donation camp also became successful. The idea to see the world even after death is very enchanting however, to be able to convince individuals with different religious and social backgrounds was a difficult task. However the team was able to do it with extra-ordinary results, with about 100 registrations from students as well as faculty members.

Evidence of Success: We managed to collect more than 50 Bottles of Blood and about 100 Eye Donation Registrations from student and faculty donors. The students have mastered the art of giving, without expecting anything in return.

Best Practice 2: JMFC and CJJD Coaching as well as training for interviews with fruitful results.

Full-fledged JMFC and CJJD coaching has been taken up sincerely with widened base of student beneficiaries. The college has always encouraged students to take up JMFC examinations sincerely and attempt the Preliminary level Examination.

The students who are successful at 'Preliminary Exams' are trained and mentored for the Mains. The success ratio of students at the 'Mains' have seen an increase in the past. Numbers of students were successful at the Mains in this year too.

For the students who are successful at the JMFC Mains, the college conducts further training in techniques for facing the interviews. A series of Mock interviews were conducted in a systematic manner. The Mock interviews were Video-graphed and detailed feedback was given to the participants by experts.

Evidence of Success: 5 students cleared the Mains and 1 of the brightest students was successful at the Interview and selected for _____.

Annexure 2: Feedback of Students

Feedback of students was collected through formal feedback forms, regarding the following aspects:

- **Designed Curriculum and academic programs conducted**
- **Performance of the teachers and teaching techniques**
- **Infrastructure facilities and Learning Resources**

After collection of the forms, the inputs were analysed and interpreted and actions were taken accordingly.

The various suggestions received from the students regarding Curriculum Design were examined by the teaching staff and accordingly the suggestions were made to the Parent University regarding the changes to be made. Further, after studying the inputs from the student, a need was felt to introduce choice based system and introduction of contemporary subjects like Tax Laws in the curriculum.

The performance of the teachers and teaching techniques was also one of the important aspects on which students gave their feedback. Though most of the points were positive some suggestions were noted and instructions were given to the teachers for further improvements. Teachers were directed to use more and more of newer techniques like seminars, PPTs etc in order to have more of participative learning.

Though the Students have suggested for a separate library building and open Library system, The demand for Separate Library cannot be implemented in near future, due to lack of funds, however the demand of open library system is under consideration. Also the thrust is on to provide more reference books and e-journals as demanded by the students.

Annexure 3: Academic Calendar of the Year 2015-16

Academic Calender 2016-17

(Note :- Teaching Staff, Non-Teching Staff and Students to take note in advance.
No separate notice will be given for the following events. However, the college authority reserves the right to change the College Programme Schedule.)

Sr. No	Date	Time	Event
1	13th June 2016	Office Timing	College Reopens
2	30th June 2016	12.00Noon	IQAC Meeting
3	4th July2016	12.00Noon	Staff Council Meeting
4	6th July 2016	Holiday	Ramzan Eid
5	7th July 2016	08.00 am	Classes begins
6	8th July 2016		Awareness programme about Antiragging
7	15th August 2016	07:30am	Independence Day – Flag Hoisting Ceremony
8	17th August 2016	Holiday	Parsi New Year Day
9	29th-31thAugust 16	College Timing	Ist-Unit Test
10	5th Sept. 16	Holiday	Ganesh Chaturthi
11	30 Sept. 16	Holiday	Sarvapitri Amavasya
12	3 Oct. 16	College Timings	Student's meet
13	11 Oct. 16	Holiday	Dashhera
14	14-16 Oct. 16	College time	2nd Unit Test

15	23th Oct. 13th Nov. 16	Holidays	Winter Vaction
16	14th Nov. 16	Holiday	Gurnanak Jayanti
17	15th Nov.2016	08.00 am	College Reopens
18	12th Dec. 2016	Holiday	Id-E-Milad
19	25th Dec. 2016	Holiday	Christmas
20	25th Dec-27th Dec16	As per Schedule	Dr. Panjabrao Deshmukh Jayanti Celebration
21	2nd Jan 2017	College Timing	Classes begins
22	9th Jan. 2017	11.00 a.m.	IQAC Meet
23	10th Feb. 2017	8.00 a.m.	Intra College Moot-Court Competition
24	19th Feb. 2017	Holiday	Shivaji Maharaj Jayanti
25	24 Feb. 2017	Holiday	Mahashivrathri
26	2nd-4th March2017	College Timing	Ist Unit Test
27	13th March2017	Holiday	Holi
28	28th March2017	Holiday	Gudhi Padwa
29	30th March 2017	10.00 am	Parent Teacher Meet
30	31st March 2017	10.00 am	Alumini meet
31	5th April 2017	Holiday	Shriram Nawmi
32	9th April 2017	Holiday	Mahavir Jayanti
33	14th April 2017	7.30 am	Dr. Babasaheb Ambedkar Jayanti Celebration

34	17-19th April 2017	College Timing	IInd Unit Test
35	30th April 11th June 2017	Holidays	Summer Vacation

Note : Other college events, guest lecture, meetings will be announced by exhibiting notice on College Notice Board.