

**DR PANJABRAO DESHMUKH COLLEGE OF LAW AMRAVATI**  
**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the meeting of the Internal Quality Assurance Cell held on Saturday, 21<sup>st</sup> April 2018.**

The 4<sup>th</sup> Meeting of the IQAC for the session 2017-18 was held on Saturday, 21st April 2018 in which the following members were present:

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|-------------------------|---------------------|
| 1. Dr.Pranay Malviya –  | Chairman IQAC       |
| 2. Dr.Rajesh G.Patil –  | Coordinator IQAC    |
| 3. Dr.B.A.Deshpande –   | Assistant Professor |
| 4. N.K.Ramteke –        | Assistant Professor |
| 5. R.S.Kale –           | Assistant Professor |
| 6. D.H.Lokhande–        | Assistant Professor |
| 7. Dr.V.N.Deshmukh –    | Assistant Professor |
| 8. M.U.Ingole –         | Assistant Professor |
| 9. C.A.Ghuge –          | Assistant Professor |
| 10. Dr. P.Y.Dabhade –   | Assistant Professor |
| 11. C.A Anupama Laddha- | CHB Teacher         |
| 12. Dr Manish Wadiwe-   | CHB Teacher         |
| 13. Dr Sukhdev Undare-  | CHB Teacher         |
| 14. K.J.More -          | Admin Staff         |
| 15. S.A.Manohare -      | Admin Staff         |

The agenda of the meeting was

- 1. To discuss and decide upon applying for IIQA in reference to the letter received from NAAC**
- 2. To review the IQAC work for as per the Plan of Action decided on the meeting held in the beginning of the year.**

At the outset, the Chairman, Dr Pranay R. Malviya welcomed the Members of the Committee. The Coordinator Dr Rajesh G Patil briefed the committee about the agenda of the meeting.

## **SECTION-1**

1.1 To confirm the minutes of the last meeting of IQAC held on 23<sup>rd</sup> December 2017.

**The Minutes were confirmed**

1.2 To receive the action taken on the minutes of the last meeting of IQAC held on 23<sup>rd</sup> December, 2017

**Noted.**

## **SECTION-2** **(Matters relating to Agenda)**

2.1 To discuss and decide upon applying for IIQA in reference to the letter received from NAAC

**2.1.1 The coordinator briefed that though the hard copy of IIQA along with the required fees was sent to the NAAC the fees Demand Draft was returned back by the NAAC with a letter allowing the institute to file IIQA when the window reopens. A deep concern was expressed over the retention of the grade of the previous reaccreditation cycle as the NAAC has allowed those HEI's who have applied for IIQA before the expiry period to retain the grade of previous accreditation cycle till the accreditation of next cycle is completed.**

**2.1.2 That it was decided that a letter seeking permission of NAAC to continue with the grade of accreditation of previous would be sent explaining the circumstances and difficulties faced by the institution facing accreditation in the transition period. A brief discussion took place on the contents of the letter. It was also decided to call upon the guest lecture of a person eminent in knowing the new norms of accreditation**

2.2. To review the IQAC work for as per the Plan of Action decided on the meeting held in the beginning of the year.

**The committee reviewed the Action Plan for the academic session 2017-18 decided in the meeting held at preceding academic session. The committee was glad to note that almost all the plans decided were properly executed or a genuine attempt was made to execute the same. However the following shortcomings were noted and committee resolved to sort it out.**

- a. **The workshop on Power Point Presentation by Dr Deshpande for teachers was organized; however the workshop on R. Methodology could not be organized due to non availability of the dates from the resource person.**
- b. **The state level conference could not be organized due to some unforeseen events.**
- c. **The placement cell was in process of establishment but the placements could not be started in the current academic session.**
- d. **Though the Basic English classes were in full flow, for the other certificate courses on GST laws and Medico legal issues the permission and approval was awaited. The finishing School as proposed was to be started in summer vacation.**
- e. **Parent Teacher meets were organized, but a formal parent teacher association could not be formed.**
- f. **The informal talks with Rotary Club President were held and work relating to E-Waste and other environmental issues was initiated. However, a formal agreement is yet to be signed.**

**The committee resolved to make up this in the remaining academic session.**

Coordinator Dr Rajesh G Patil proposed the vote of thanks and the meeting was concluded.

Dr Rajesh G Patil

Coordiantor IQAC

Dr Pranay R Malviya

Chaiman IQAC