

DR PANJABRAO DESHMUKH COLLEGE OF LAW AMRAVATI
INTERNAL QUALITY ASSURANCE CELL

Minutes of the meeting of the Internal Quality Assurance Cell held on Monday, 18th September, 2017.

The 2nd Meeting of the IQAC or the session 2017-18 was held on Monday, 18th September in which the following members were present:

1. Dr.Pranay Malviya –	Chairman IQAC
2. Dr.Rajesh G.Patil –	Co-ordinator IQAC
3. Dr.B.A.Deshpande –	Assistant Professor
4. N.K.Ramteke –	Assistant Professor
5. R.S.Kale –	Assistant Professor
6. D.H.Lokhande–	Assistant Professor
7. Dr.V.N.Deshmukh –	Assistant Professor
8. M.U.Ingole –	Assistant Professor
9. C.A.Ghuge –	Assistant Professor
10. Dr. P.Y.Dabhade –	Assistant Professor
11. C.A Anupama Laddha-	CHB Teacher
12. Dr Manish Wadive-	CHB Teacher
13. Dr Sukhdev Undare-	CHB Teacher
14. K.J.More -	Admin Staff
15. S.A.Manohare -	Admin Staff

The agenda of the meeting was

- 1. To discuss the new norms of accreditation and assessment as per the new manual of NAAC**
- 2. To finalize the AQAR prepared for the session 2015-16 and 2016-17**
- 3. To note the steps taken on the Action Plan made at the beginning of session and suggest new actions that can be taken to cope with the new norms of accreditation.**

At the outset, the Chairman, Dr Pranay R. Malviya welcomed the Members of the Committee. The Coordinator Dr Rajesh G Patil briefed the committee about the agenda of the meeting.

SECTION-1

1.1 To confirm the minutes of the last meeting of IQAC held on 6th July, 2017.

The Minutes were confirmed

1.2 To receive the action taken on the minutes of the last meeting of IQAC held on 6th July, 2017

Noted.

SECTION-2

(Matters relating to Agenda)

2.1 To discuss the new norms of accreditation and assessment as per the new norm Introduced by NAAC as per new manual

2.1.1 Dr R.G Patil gave a brief account of the new norms of accreditation and assessment introduced by the NAAC as per the new manual. The chairman expressed that the LOI for the third cycle of accreditation could not be sent as the third cycle of accreditation would be governed by the new manual. A copy of new manual was handed to member for their perusal. The in-charge teacher of each criterion was instructed to study the new norms and start preparation of their respective criterions as per the new manual. The chairman and the coordinator was to attend the Workshop organized on the new manual.

2.1.2 That a brief discussion was held on the submission of IIQA and SSR as per the new norms of manual. The committee members were briefed on the formats of IIQA and SSR and the novel process of accreditation and assessment. The members expressed concern over some of the new norms of Accreditation and how they can be coped up with within the short period before the third accreditation cycle. The in charge of criterion wise committees were instructed to collect the data relating to submission of IIQA and SSR so that the IIQA and SSR could be submitted on time in the first window which was scheduled to open in December.

2.2 To finalize the AQAR prepared for the session 2015-16 and 2016-17

The committee discussed about the AQAR prepared for the year 2015-16 and 2016-17. A final look was given to the prepared AQAR s by the all the members. The in-charge of each criterion were further instructed to peruse the data in the AQAR criterion wise and to suggest the necessary changes so that the AQARs would be finally edited and submitted to the NAAC

2.3 To note the steps taken on the Action Plan made at the beginning of session and suggest new actions that can be taken to cope with the new norms of accreditation.

2.3.1 The committee noted that the action plan made at the last meeting was being executed properly. The discussions were also made on the difficulties as to the funds or other matters in the execution of plans. The chairman expressed his satisfaction on the execution of the action plan

2.3.2 The discussions were held on the new norms of accreditation and the qualitative and quantitative assessments. The weightings given to the starting of new certificate and other courses was really matter of deep concern for all, The committee expressed their queries that how these courses can be started in such a short span of time so that the institute can score the points allotted to this criterion. The approval by the University to these courses was also a difficulty which the committee could not resolve. A guest lecture of an expert person on the new norms of accreditation was proposed to be held in the institute.

The coordinator proposed the vote of thanks and the meeting concluded

Dr Rajesh G Patil
Coordinator IQAC

Dr Pranay R Malviya
Chairman IQAC